



Expedited CD Request/Doc Order Request Form

Upload correspondence to the loan file
For details and questions on how to use this form,
contact your Account Executive or Account Manager

Request Date _____ Expedited CD (Prior to CTC) Loan Number _____ Lock Expiration Date _____
Anticipated Signing Date _____

Borrower Information (as they should appear on the docs)

Borrower Name (first, last) _____ Co-Borrower Name (first, last) _____

Non-Borrowing Spouse (if applicable) _____ Co-Borrower on Title Only Yes No

Vesting _____

POA (approval required prior to docs) Yes (attach copy of POA) No

Property Information

Street Address _____

City _____

State _____ ZIP _____

Property Type

SFRC Condo PUD MF Units _____

Loan Purpose

Purchase R/T Refi Cash Out Refi

Owner Occupied Non-Owner 2nd Home

Compensation Plan

Borrower Paid

Comp Plan% _____

Loan Information

Term - 30 Yrs, 15 Yrs, _____ Yrs _____ Arm Term

Loan Program _____

Appraised Value \$ _____

Full Loan Amount \$ _____

Sales Price \$ _____ Interest Rate _____ %

First Payment _____ Signing Date _____

Property Type _____

PUD or Condo Name _____

Escrow Holdback Yes No Impounds/Escrows Yes No

Taxes & Insurance

Taxes Only

Insurance Only

Fees: Must match most recently disclosed LE and within APR tolerance. Please obtain most updated Title and Escrow Fees

Broker Fees

1. Origination Charges POC Amount

Underwriting Fees = \$1,695 _____ \$ _____

Mortgage Broker Fee _____ \$ _____

Processing Fee _____ \$ _____

2. Lender Credits, Discount Fees or Broker Credits Amount

Lender Credit to Borrower _____ \$ _____

Bonafide Discount Fee _____ \$ _____

3. Required Services Amount

Tax Service Fee \$80.00 _____

Appraisal Fee (invoice required) _____

POC Yes No _____

Bkr Reimbursed Yes No _____

Credit Report Fee (invoice required) _____ \$ _____

POC Yes No _____

Bkr Reimbursed Yes No _____

Flood Cert Fee (lender) \$14.00 _____ \$ _____

Lender Fees Locked to Rate Yes No

NextUs Lending Only

Account Executive: _____

Account Manager: _____

Notes: _____

Broker Contact Information

Company Name _____

Loan Officer (first name, last name) _____

Email 1 _____

Phone 1 _____

Processor - (first name, last name) _____

Email 2 _____

Phone 2 _____

Escrow Company Information

Company Name _____ License # _____

Escrow Officer _____ License # _____

Phone _____ Email for DOCS _____

Address _____ City _____

State _____ ZIP _____

Title Company Information

Company Name _____

Title Officer _____ Phone # _____

Email _____

Address _____ City _____

State _____ ZIP _____

Other Contact Information - PURCHASE TRANSACTIONS ONLY

A. PROPERTY SELLER REALTOR INFORMATION

Real Estate Company Name _____ License # _____

Agent Name _____ Email _____

Agent Phone _____ Agent License # _____

Address _____

B. BUYER/BORROWER REALTOR INFORMATION

Real Estate Company Name _____ License # _____

Agent Name _____ Email _____

Agent Phone _____ Agent License # _____

Address _____

C. PROPERTY SELLER INFORMATION

Property Seller Name _____ Address _____

Loan Officer Signature Line:
